



## **MOBILE PHONE POLICY**

Where a pupil brings a mobile phone to school, the phone must be kept out of sight, switched off during the school day and may not be used, for any purpose, on school premises, grounds or during off-site school activities (such as school trips or sports activities). The only exception to this is in an emergency or with the approval of a teacher.

Pupils who ignore this policy and use a mobile on school premises without permission will be required to hand over their phone to a member of staff and parents will be asked to collect it from the school office.

Pupils using mobile phones to bully other pupils or send offensive messages/calls will face disciplinary actions as per the School Code of Behaviour.

It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. As such, if action as sanctioned by the School in this regard is deemed ineffective, as with all such incidents, the school may consider it appropriate to involve the gardaí.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones. The safety and security of mobile phones is wholly a matter for pupils/parents.

Mobile phones which are found in the school and whose owner cannot be located should be handed to a member of staff.

**Ratified by Board of Management September 2016**